

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Dan Bergenthal

Phone : (801) 535-6630 e-mail : dan.bergenthal@slcgov.com

Function: Bicycling

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/transportation/BicycleTraffic/default.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes.
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Maps, brochures, master plan
Historic level of public interest. (1 = very low; 5 = very high)	5
Identify specific actions that have generated specific public interest in these documents within the past five years.	High cost of fuel Public's desire to live "green" Public health consciousness, desire to exercise
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ¹	During planning of new bike routes Involvement in Mayor’s Bicycle Advisory Committee
What techniques are used to involve the public? ²	Open houses, public meetings, posted info on city website
Intended purpose of public involvement? ³	Level 4
Usual level of public interest in this type of action (1 = very low; 5 = very high)	5
Identify all actions in this category that had generated significant public interest within the past five years	Development and adoption of Bicycle & Pedestrian Master Plan in 2004. Annual Bike Week activities every may. Monthly meetings of Mayor’s Bicycle Advisory Committee 2009 Bicycle Summit

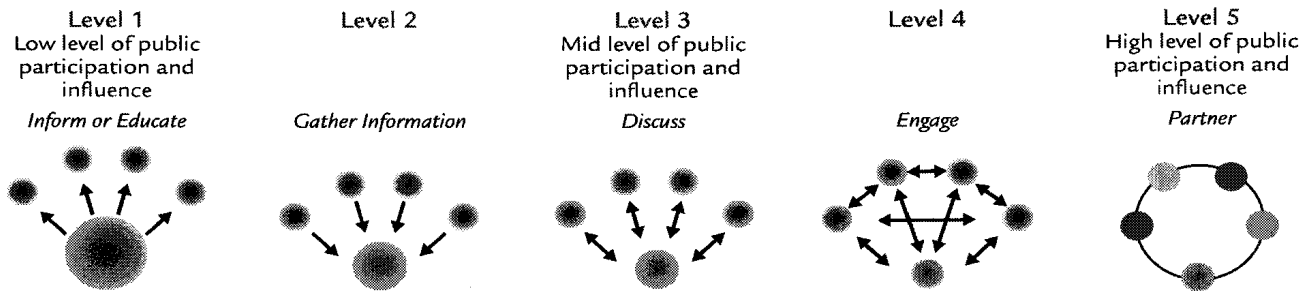
¹ The public can be involved at any or all of these stages (or not at all):

- As ideas about the City’s action are being generated (the public helps define the problem to be addressed)
- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City’s action has been taken (the public is notified that the action has been taken)

² Examples: Fact sheet, public hearing, open house, notice in newspaper

³ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Scott Vaterlaus

Phone : (801) 535-6630 e-mail : scott.vaterlaus@slcgov.com

Function: Construction Barricading & Traffic Control Permits

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Not completely.
If so, where?	http://www.slcgov.com/transportation/construction/default.htm
If not, what changes will be made?	Additional information will be provided on the web site.
Is the description "citizen friendly" and "citizen useful"?	Not completely.
If not, what changes will be made?	Additional information will be provided on the web site.
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Typical drawings for barricade set up. Permits for barricading and traffic control.
Historic level of public interest. (1 = very low; 5 = very high)	3
Identify specific actions that have generated specific public interest in these documents within the past five years.	Permits are required when working in the public right-of-way and impacting the use of streets and sidewalks.
Are these documents currently available on slcgov.com?	The typical drawings for barricade set up are on line.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	Applying for permits online may save time for the customer in obtaining a permit.

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁴	Customers or the public initiate the process of obtaining a permit.
What techniques are used to involve the public? ⁵	Personal contact.
Intended purpose of public involvement? ⁶	Level 3
Usual level of public interest in this type of action (1 = very low; 5 = very high)	3
Identify all actions in this category that had generated significant public interest within the past five years	Permits are issued to those requesting to work in the public right-of-way and impacting the use of streets and sidewalks.

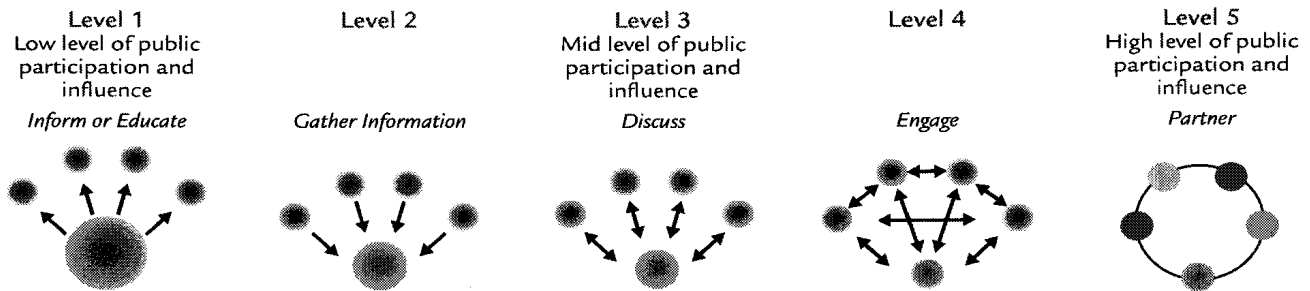
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Public Participation Continuum



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Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Dan Bergenthal

Phone : (801) 535-6630 e-mail : dan.bergenthal@slcgov.com

Function: Free Metered Parking Programs

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/transportation/Parking/disabilities.htm http://www.slcgov.com/transportation/Parking/green.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Brochure, permit stickers
Historic level of public interest. (1 = very low; 5 = very high)	3
Identify specific actions that have generated specific public interest in these documents within the past five years.	Offering assistance to the mobility challenged who can drive. High cost of fuel and desire to reduce air pollution.
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁷	When they apply for the program(s)
What techniques are used to involve the public? ⁸	Advertised on city website and periodic news stories
Intended purpose of public involvement? ⁹	Level 1
Usual level of public interest in this type of action (1 = very low; 5 = very high)	2
Identify all actions in this category that had generated significant public interest within the past five years	Media coverage of high cost of fuel Media coverage of air pollution problems Media coverage of disabled drivers

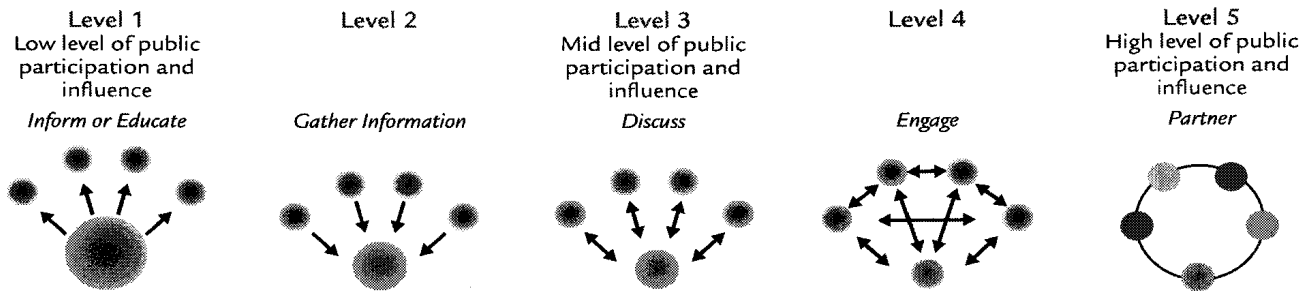
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Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Dan Bergenthal

Phone : (801) 535-6630 e-mail : dan.bergenthal@slcgov.com

Function: Mayor's Bicycle Advisory Committee

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/transportation/BicycleTraffic/MBAC.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes.
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Minutes of monthly meetings
Historic level of public interest. (1 = very low; 5 = very high)	4
Identify specific actions that have generated specific public interest in these documents within the past five years.	High cost of fuel Rising air pollution Public desire to live healthier and "greener"
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ¹⁰	MBAC meetings are open to the public. MBAC provides advice to the Mayor, City Council and Transportation Director as needed on bicycling issues.
What techniques are used to involve the public? ¹¹	Meeting notices are posted on the web per standard procedure and sent via email to a growing list of interested citizens.
Intended purpose of public involvement? ¹²	Level 3
Usual level of public interest in this type of action (1 = very low; 5 = very high)	3
Identify all actions in this category that had generated significant public interest within the past five years	MBAC supports Bike Week activities annually. MBAC participated in launch of green shared lane markings at Gallivan Plaza in 2008.

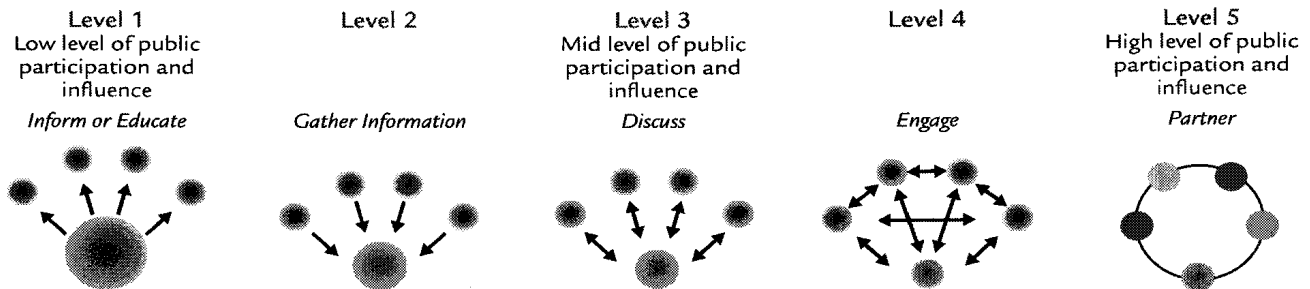
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Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis Questionnaire

Department: Community and Economic Development

Contact: Wilford Sommerkorn

Phone:(801) 535-7226 e-mail: wilford.sommerkorn@slcgov.com

Function: Planning

SERVICE DESCRIPTION:

Are the services performed by this group and the contact point described on slcgov.com?

A link to the Planning Divisions website can be found on the City's website at www.slcgov.com/departments. The Divisions website gives information on Boards and Commissions, project information and open house dates, zoning, applications, master plans, historic preservation and map information. Staff has determined that enhancements are necessary to improve the usefulness of the site and make it easier to operate. Staff is continuing to improve our website, such as online planning applications, developing an operation that will integrate projects information and scheduling of planning applications.

ACCESS TO DOCUMENTS:

What kinds of documents exist to support the Division's actions?

The public can access requests for planning applications, project area maps, an access portal for accelera to monitor a development application, minutes from the Planning Commission, Historic Landmark Commission, Board of Adjustment and Administrative Hearings.

Historic level of public interest (1 =very low; 5 = very high).

4-5 – Application (Development) input from various groups.

Identify specific actions that have generated specific public interest in these documents within the past five years.

The Planning Division undertakes numerous roles within the framework of municipal government. Most notable is the interaction with the development community and the general public that may involve new construction, rehabilitation or renovation of a historic structure, or inviting members of the community to help shape their future in developing and participating with an area master plan. Below is a list on how the division interacts and attempts to include all members of the community when it comes to planning and the process that are involved in shaping Salt Lake City:

- City's Buzz Center located in Room 215. The Buzz Center assists in the city's zoning ordinance, adopted master plans, historic district guidelines, planning review and processes and planning applications.
- Development Review Team: New development projects which may have a significant impact on the City's roads, sewer, and water systems, or which may impact adjoining properties or neighborhoods should be reviewed by the Development Review Team.
- Planning Pre-Submittal Team: The Planning Division has the overall responsibility for the coordination of the permit process and is generally responsible for enforcing land use regulations within the city. The Pre-Submittal Team will evaluate the proposed conceptual plan, or application and make a determination on whether the proposed plan complies with the applicable master plan(s) and zoning ordinance, and outline the planning process for the applicant
- Community Council Participation/Open House - Salt Lake City has an extensive Community Council program to encourage citizen participation in their city government. Depending on the type of project and the impacts that it may have on the neighborhood and adjoining neighborhoods, city staff will contact the respective Community Council to that will allow the applicant to present their project to the Community Council(s) early in the planning process. Community Councils and interested citizens to provide their input and comments both to applicants and project planners.
- Prior to application submittal, the applicant may choose to have their conceptual plans reviewed by the Development Review Team (DRT). The DRT meets Monday – Thursday at 3:00 p.m. Please contact the Development Review Coordinator at (801) 535-6629.

At this meeting, representatives of the city collectively discuss necessary zoning concerns and conditions that may be placed on the project to achieve compliance with city codes and policies.

The following City Divisions will also assist in reviewing projects and developing project conditions:

Public Utilities is responsible for evaluating the sewage, water, drainage, and refuse aspects of land development.

Transportation Division is responsible for determining whether a traffic study will be required and if the project will exceed "Levels of Traffic Service".

Fire Department reviews applications for planning permits to ensure compliance with adopted state and city fire codes, including the adequacy and accessibility of fire services.

Police Department reviews planning permits for design characteristics related to crime prevention and possible crime(s) which could be associated with the location of a project or the use of a particular business.

- Public Hearing - Once the staff report is complete, the permit application will be scheduled for one of the Planning Commission, Board of Adjustment, Historic Landmark Commission, or Administrative Hearing meetings, and a public notice will be published in the local newspaper and on the city website and mailed to neighboring property owners.

Planning staff will also send a notice to the Community Council chairperson. The respective decision maker will hold a public hearing on the permit and render a decision. For certain categories of permits,

the Planning Commission's decision is final, unless appealed to the Land Use Appeals Board within 30 days of decision. For other permit categories, the Planning Commission's decision is advisory to the City Council, and a public hearing before the City Council will be required.

All application projects/applications are incorporated into an annual report that is prepared for the respective governing body.

Are these documents currently available on slcgov.com?

Much of this information is listed at www.slcgov.com/departments, but the division is exploring a more comprehensive list that will be available to the public on our new revised website.

At what point in the decision-making process is the public involved, if at all?

The Planning Division's website displays all of the Boards and Commissions meeting times and dates. You can view agendas of all city boards and commissions at www.slcgov.com.

Citizen comments either in support of against the application are welcome. You can provide your comments in person or in writing. Written comments must be mailed or delivered to the Planning Division no later than one week before the hearing to ensure that they are included in the packet of information that the Commission/Board reviews. All correspondence received after that time will be hand distributed to the Commission/Board.

Mail your letters and comments to: Salt Lake City Corporation, Planning Division at 451 South State Street, P.O. Box 145480, Salt Lake City, Utah 84111. If you are interested in being registered for any public hearing, go to <http://apps.slcgov.com/general/listserver/userdata/subform.asp>.

What techniques are used to involve the public?

Citizen input is important to the process. When a Planning application is reviewed by the Planning Commission, Historic Landmark Commission, Administrative Hearing Officer or the Board of Adjustment, a public notice is placed in the Salt Lake Tribune, sign(s) are placed on the subject property, agendas are advertised on the city's web site (www.slcgov.com), and on the city's listserv. This notice includes information about the request, a city staff contact, information, and a tentative date and the location of the Planning Commission hearing.

What is the intended purpose of public involvement?

It is the public's opportunity to give testimony and offer evidence for or against such matters. A public hearing process ensures that individuals will be given a meaningful opportunity to be heard before a decision is rendered that may affect their personal or property rights. It is important for citizens to understand that public hearings are generally not held for the purpose of taking a "straw vote," but are usually governed by specific review criteria. Therefore, in order to be effective, citizens must understand the relevant criteria applicable to each particular public hearing or land use decision.

Usual level of public interest in this type of action (1 =very low; 5 = very high).

Public meeting participation – 1-3

Identify all actions in this category that had generated significant public interest within the past five years.

The City's Planning Division anticipates a great deal of public interest when the city initiates a petition that involves a respective community. For example the Division witnessed much participation in the North Temple Boulevard Project. There will be times when projects such as City Creek (Downtown Rising) will take on an equal role, but with less public participation and more planning review and discussion. The Planning Division typically provides this information on its website regarding the process.

Open Government Analysis

Department: Community & Economic Development

Division: Salt Lake City Arts Council

Contact: Nancy Boskoff

Phone : (801) 596-5000 e-mail : nancy.boskoff@slcgov.com

Function: Support and presentation of the arts in the community

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes
If so, where?	slcgov.com/arts
If not, what changes will be made?	n/a
Is the description "citizen friendly" and "citizen useful"?	Generally yes.
If not, what changes will be made?	We review the information and make improvements as possible.
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Minutes, agendas, committee reports, Requests for Qualifications, Requests for Proposals, applications, correspondence, quarterly newsletter, other publications.
Historic level of public interest. (1 = very low; 5 = very high)	High level of public interest in Arts Council programs (5); low level of public interest in City documents (1).
Identify specific actions that have generated specific public interest in these documents within the past five years.	The members of the public most interested are those who attend the programs; and artists and arts organizations who apply to participate in the programs. We maintain mailing lists (both hard copy and electronic); post information on City and other websites; send out announcements, publications and news releases to reach the public as broadly as possible.
Are these documents currently available on slcgov.com?	RFQs/RFPs/applications are available on-line based on the application/deadline schedule. Newsletters and program publications are on-line based on the program schedules.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	n/a

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ¹³	Most of the decisions regarding application-type processes are made by peer panels, committees and curators. These involve Salt Lake City residents and community council representatives, depending on the program.
What techniques are used to involve the public? ¹⁴	Very open communication through printed materials, on-line information (website), customer service response by phone and e-mail, and guest book in gallery. Suggestions, comments, questions and complaints are all welcome and addressed as the programs are crafted by board, staff and committees.
Intended purpose of public involvement? ¹⁵	To engage the public in participation and support of the arts the community has to offer.
Usual level of public interest in this type of action (1 = very low; 5 = very high)	Public inquiries/interest primarily derive from applicants who have or have not been accepted to participate in Arts Council programs. The nature of the Arts Council work is an ongoing relationship with constituents and the general public. Overall, the level of public interest is probably 3.
Identify all actions in this category that had generated significant public interest within the past five years	The level of public interest is generally steady. There were more inquiries in the past year over whether the Twilight Concert Series would be held at the Gallivan Center because of impending construction. We also received a number of inquiries regarding the Living Traditions Festival when the Utah Folk Arts program (one of our program partners) was in jeopardy of being eliminated.

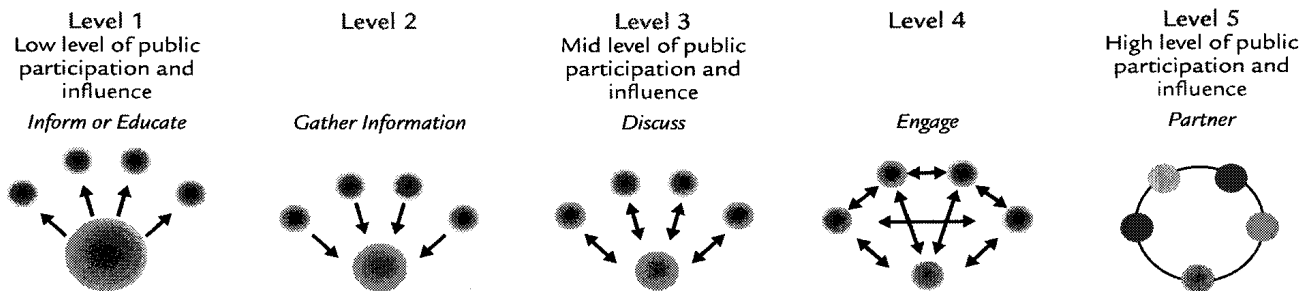
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¹⁴ Examples: Fact sheet, public hearing, open house, notice in newspaper

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Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

(see other side)

Open Government Analysis

Department: Community & Economic Development

Division: Building Services

Contact: Les Koch, Building Services Manager

Phone : (801) 535-7270 e-mail : les.koch@slcgov.com

Function: Building Construction Code Enforcement

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	www.aca.slcgov.com/citizen/
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes.
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	The public can access current information on the status of and to manage building, mechanical, electrical, and plumbing permits on construction projects in Salt Lake City that are maintained in the Accela database.
Historic level of public interest. (1 = very low; 5 = very high)	1
Identify specific actions that have generated specific public interest in these documents within the past five years.	Home and building owners, contractors, and sub contractors are the primary users of these documents and use the online tool to schedule and obtain the results of construction building code inspections.
Are these documents currently available on slcgov.com?	Yes
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ¹⁶	N/A This information is not used in decision making, it is primarily a scheduling and reporting tool.
What techniques are used to involve the public? ¹⁷	When building owners and contractors apply for construction permits, they are advised of the city web page.
Intended purpose of public involvement? ¹⁸	This web page provides streamlined ability to request construction building code inspections and obtain the results of these inspections.
Usual level of public interest in this type of action (1 = very low; 5 = very high)	1
Identify all actions in this category that had generated significant public interest within the past five years	None. However, building owners, contractors, and concerned citizens are able to confirm building code compliance issues are addressed, tracked, and resolved.

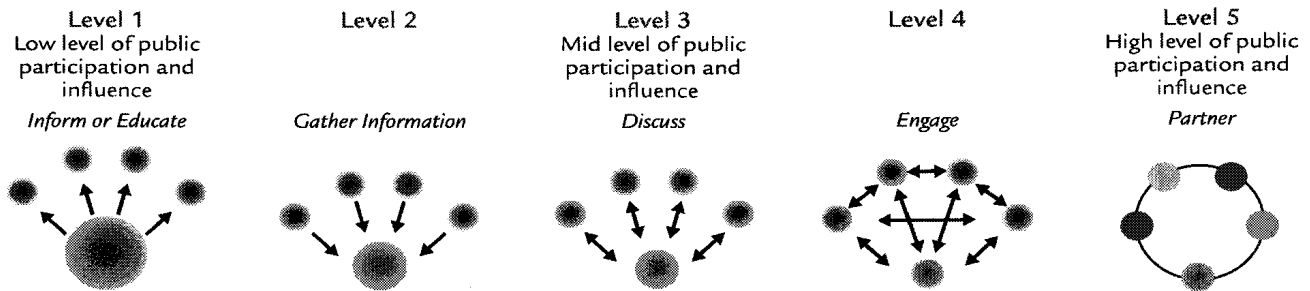
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Public Participation Continuum



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Open Government Analysis

Department: Community & Economic Development

Division: Building Services, Business Licensing Building Inspections

Contact: Larry B. Wiley

Phone : (801) 535-6687 e-mail : larry.wiley@slcgov.com

Function: Building and Zoning Code Compliance – Business License Inspections

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	YES
If so, where?	slcgov.com - 'GUIDE FOR BUSINESS' - 'BUSINESS LICENSES'- 'TYPE OF LICENSE'.
If not, what changes will be made?	
Is the description "citizen friendly" and "citizen useful"?	It is "citizen friendly" once located, but cumbersome to locate.
If not, what changes will be made?	
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	BUSINESS LICENSE INSPECTION REPORTS
Historic level of public interest. (1 = very low; 5 = very high)	0 TO 1= VERY LOW INTEREST
Identify specific actions that have generated specific public interest in these documents within the past five years.	INSPECTION RESULTS
Are these documents currently available on slcgov.com?	YES
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ¹⁹	Under normal conditions the public is not involved with the inspection process unless they are a business owner attempting to open a new business in SLC. Under certain circumstances they may become involved by making a complaint against a certain business. Information regarding the City's actions is available on the City website through Accela Citizens Access Portal on the City's home page.
What techniques are used to involve the public? ²⁰	Businesses that violate certain code requirements may receive a deficiency notice and in some cases a 'Stop Work Order' . Based on further investigation they may be posted; 'UNSAFE TO OCCUPY' The posting will identify the violation. All this information is available on the City website through the Accela Citizens Access Portal on the home page.
Intended purpose of public involvement? ²¹	To inform and educate the customer and the general public of life safety concerns specific to individual businesses.
Usual level of public interest in this type of action (1 = very low; 5 = very high)	Level 1= LOW
Identify all actions in this category that had generated significant public interest within the past five years	

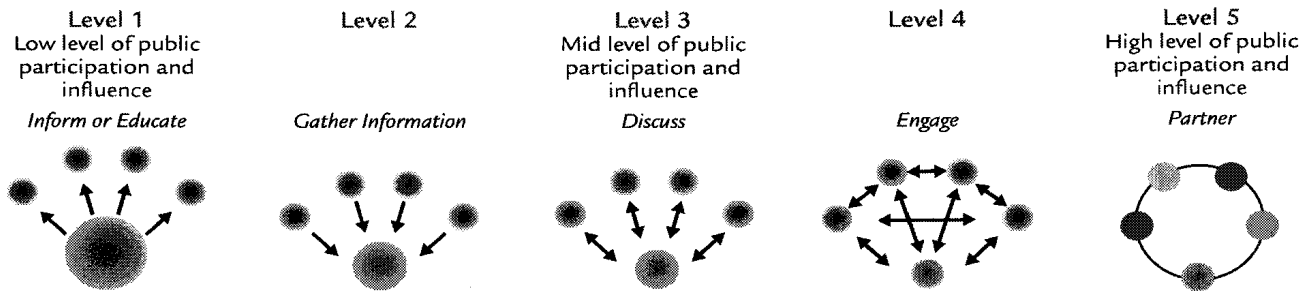
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Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

(see other side)

Open Government Analysis

Department: Community & Economic Development

Division: Building Services

Contact: Orion Goff

Phone : (801) 535-6681 e-mail : orion.goff@slcgov.com

Function: Housing & Zoning Enforcement

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes
If so, where?	www.slcgov.com/ced/buildzone/haze
If not, what changes will be made?	N/A
Is the description “citizen friendly” and “citizen useful”?	Yes
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City’s actions?	Housing Advisory & Appeals Board agendas, notices & appeal form Permit to Board Application
Historic level of public interest. (1 = very low; 5 = very high)	4-5 when involved in enforcement action 1-2 for all other information
Identify specific actions that have generated specific public interest in these documents within the past five years.	Enforcement creates some public interest. However, no enforcement action has generated higher than normal public interest in the past five years.
Are these documents currently available on slcgov.com?	N/A
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ²²	Demolition requests that come before the Housing Advisory & Appeals Board
What techniques are used to involve the public? ²³	Mailed notices and information on website
Intended purpose of public involvement? ²⁴	To notify neighbors and to solicit input
Usual level of public interest in this type of action (1 = very low; 5 = very high)	1
Identify all actions in this category that had generated significant public interest within the past five years	None

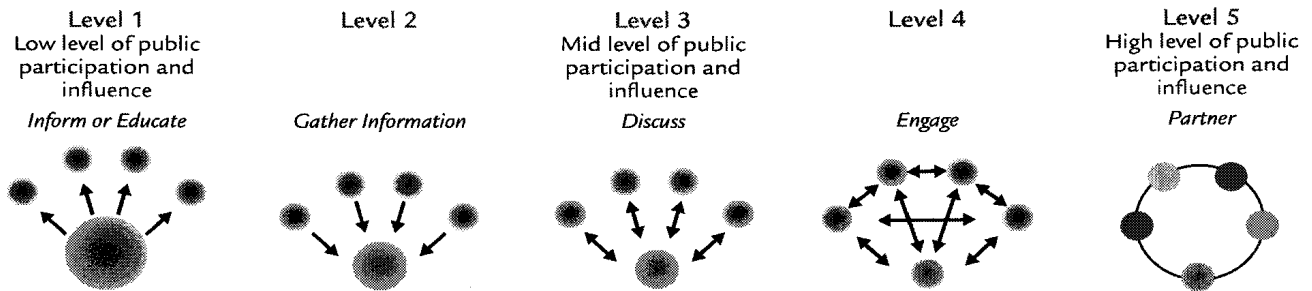
²² The public can be involved at any or all of these stages (or not at all):

- As ideas about the City's action are being generated (the public helps define the problem to be addressed)
- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

²³ Examples: Fact sheet, public hearing, open house, notice in newspaper

²⁴ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Michael Barry

Phone : (801) 535-7147 e-mail : michael.barry@slcgov.com

Function: Street Banners

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/transportation/Banner/default.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes.
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Application for installing street banners. Map of major streets for street banner placement.
Historic level of public interest. (1 = very low; 5 = very high)	1
Identify specific actions that have generated specific public interest in these documents within the past five years.	Organizations download the application form for installing banners.
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ²⁵	Organizations may install street banners but do not participate in policy making.
What techniques are used to involve the public? ²⁶	Resources on the City web site.
Intended purpose of public involvement? ²⁷	Level 1
Usual level of public interest in this type of action (1 = very low; 5 = very high)	Level 1
Identify all actions in this category that had generated significant public interest within the past five years	Organizations install street banners.

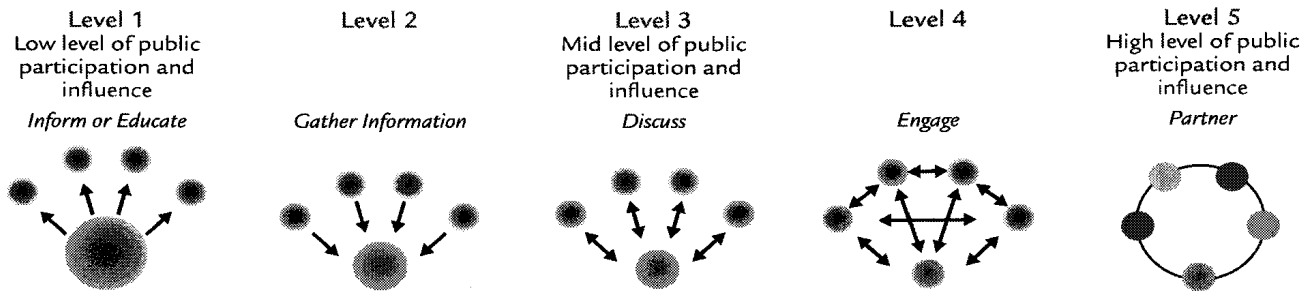
²⁵ The public can be involved at any or all of these stages (or not at all):

- As ideas about the City's action are being generated (the public helps define the problem to be addressed)
- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

²⁶ Examples: Fact sheet, public hearing, open house, notice in newspaper

²⁷ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Michael Barry

Phone : (801) 535-7147 e-mail : michael.barry@slcgov.com

Function: City Permit Parking Program

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/transportation/Parking/default.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes.
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Maps, brochures, and applications.
Historic level of public interest. (1 = very low; 5 = very high)	4
Identify specific actions that have generated specific public interest in these documents within the past five years.	Residents have requested modifications and expansions of CPP areas.
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ²⁸	Residents may request changes to CPP areas. Residents purchase permits.
What techniques are used to involve the public? ²⁹	Resources on the City web site. Mailings for renewals. Public Hearings, legal notices, and mailings for CPP Area modifications.
Intended purpose of public involvement? ³⁰	Level 4
Usual level of public interest in this type of action (1 = very low; 5 = very high)	Level 4
Identify all actions in this category that had generated significant public interest within the past five years	Modifications of CPP Areas.

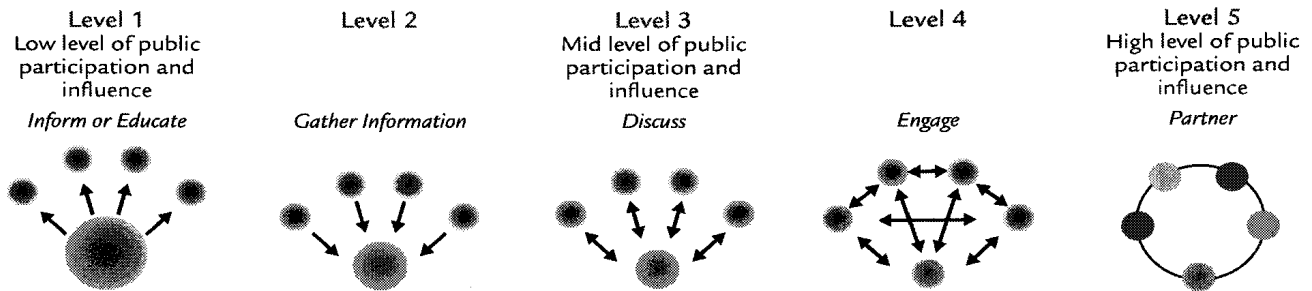
²⁸ The public can be involved at any or all of these stages (or not at all):

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- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

²⁹ Examples: Fact sheet, public hearing, open house, notice in newspaper

³⁰ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Administration

Contact: Mary DeLaMare-Schaefer

Phone : (801) 535-6180 e-mail: mary.ds@slcgov.com

Function: Land Use Appeals Board petitions

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/BC/descriptions/landuse.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	application, Policies & Procedures, agenda, notices, staff reports, notice of decision
Historic level of public interest. (1 = very low; 5 = very high)	1
Identify specific actions that have generated specific public interest in these documents within the past five years.	Appeals of high-profile Planning Commission and Historic Landmark Commission decisions
Are these documents currently available on slcgov.com?	Yes
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ³¹	Proposed action identified and decision made
What techniques are used to involve the public? ³²	Mailed notices, published in paper, website
Intended purpose of public involvement? ³³	Level 1
Usual level of public interest in this type of action (1 = very low; 5 = very high)	1
Identify all actions in this category that had generated significant public interest within the past five years	Planning Commission /Historic Landmark Commission decision overturned rather than remanded or upheld

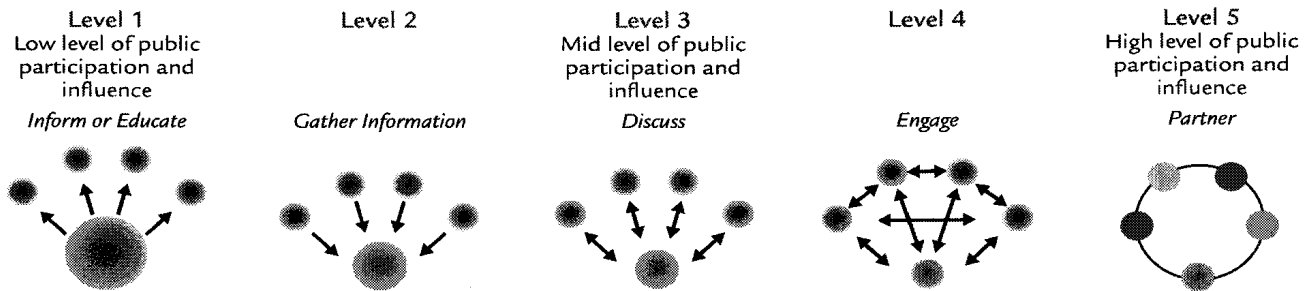
³¹ The public can be involved at any or all of these stages (or not at all):

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- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

³² Examples: Fact sheet, public hearing, open house, notice in newspaper

³³ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Building Services

Contact: Orion Goff

Phone : (801) 535-6681 e-mail : orion.goff@slcgov.com

Function: Plan Review and Permits

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes
If so, where?	http://www.slcgov.com/ced/buildzone/pdfs/build.pdf
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	The description is hard to locate, so it is very "citizen useful" once located, but not "citizen friendly".
If not, what changes will be made?	We will be making this information available with one "click" from the main page.
ACCESS TO DOCUMENTS	
What kinds of City documents exist to support the City's actions?	There are a large number of information documents available to the citizen at this link: http://www.slcgov.com/ced/buildzone/pages/info.htm There are also many applications and forms that our office uses at this link: http://www.slcgov.com/ced/buildzone/pages/apps.htm
Historic level of public interest. (1 = very low; 5 = very high)	1
Identify specific actions that have generated specific public interest in these documents within the past five years.	The Building Services Department sees between 40 and 100 walk-in customers per day. We issue approximately 8,000+ permits for construction-related activities every year.
Are these documents currently available on slcgov.com?	Yes
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ³⁴	The public (usually the applicant or the applicant’s representative) submits plans to this office for review. This review consists of comparing the submitted plans to adopted building and zoning codes. The moment plans are accepted by this office for review, the plan review process is available for the public to view at https://aca.slcgov.com/citizen/ . After the plans have been reviewed and approved for compliance by all stakeholders, a permit is issued.
What techniques are used to involve the public? ³⁵	The “public” in this case is usually the applicant or the applicant’s representative(s). Their involvement usually consists of responding to staff review comments and clarifying issues for the reviewers. This is typically a collaborative effort between staff and the applicant or the applicant’s representative(s). We encourage applicants to monitor the progress of their plan review status on the Citizen Access Portal located at https://aca.slcgov.com/citizen/ (referenced above).
Intended purpose of public involvement? ³⁶	Level 3
Usual level of public interest in this type of action (1 = very low; 5 = very high)	2
Identify all actions in this category that had	With the current in-fill ordinance there has been significant public interest in residential building heights and issues around residential lot coverage.

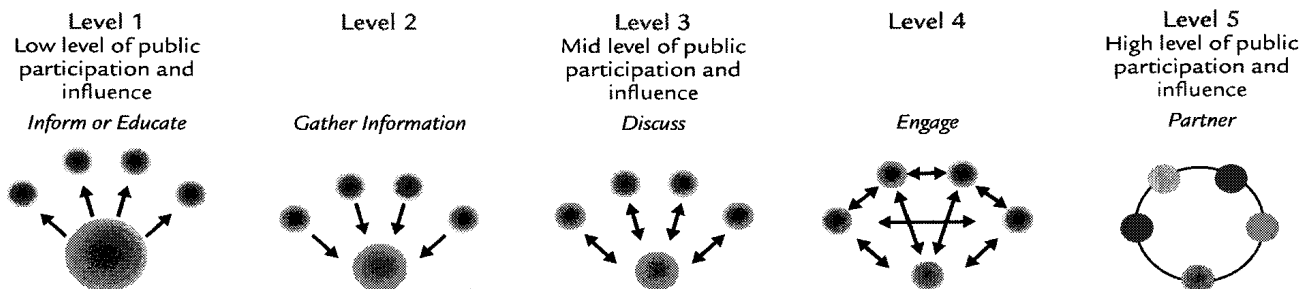
³⁴ The public can be involved at any or all of these stages (or not at all):

- As ideas about the City’s action are being generated (the public helps define the problem to be addressed)
- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City’s action has been taken (the public is notified that the action has been taken)

³⁵ Examples: Fact sheet, public hearing, open house, notice in newspaper

³⁶ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

(see other side)

generated significant public interest within the past five years	
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Open Government Analysis

Department: Community & Economic Development
 Division: Building Services
 Contact: Orion Goff
 Phone : (801) 535-6681 e-mail : orion.goff@slcgov.com
 Function: Plan Review and Permits

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes
If so, where?	http://www.slcgov.com/ced/buildzone/pdfs/build.pdf
If not, what changes will be made?	N/A
Is the description “citizen friendly” and “citizen useful”?	The description is hard to locate, so it is very “citizen useful” once located, but not “citizen friendly”.
If not, what changes will be made?	We will be making this information available with one “click” from the main page.
ACCESS TO DOCUMENTS	
What kinds of City documents exist to support the City’s actions?	There are a large number of information documents available to the citizen at this link: http://www.slcgov.com/ced/buildzone/pages/info.htm There are also many applications and forms that our office uses at this link: http://www.slcgov.com/ced/buildzone/pages/apps.htm
Historic level of public interest. (1 = very low; 5 = very high)	1
Identify specific actions that have generated specific public interest in these documents within the past five years.	The Building Services Department sees between ___ and ___ walk-in customers per day. We issue approximately ___ permits for construction related activities every year.
Are these documents currently available on slcgov.com?	Yes

If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A
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PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ³⁷	The public (usually the applicant or the applicant’s representative) submits plans to this office for review. This review consists of comparing the submitted plans to adopted building and zoning codes. The moment plans are accepted by this office for review, the plan review process is available for the public to view at https://aca.slcgov.com/citizen/ . After the plans have been reviewed and approved for compliance by all stakeholders, a permit is issued.
What techniques are used to involve the public? ³⁸	The “public” in this case is usually the applicant or the applicant’s representative(s). Their involvement usually consists of responding to staff review comments and clarifying issues for the reviewers. This is typically a collaborative effort between staff and the applicant or the applicant’s representative(s). We encourage applicants to monitor the progress of their plan review status on the Citizen Access Portal located at https://aca.slcgov.com/citizen/ (referenced above).
Intended purpose of public involvement? ³⁹	Level 3
Usual level of public interest in this type of action (1 = very low; 5 = very high)	2
Identify all actions in this category that had	With the current in-fill ordinance there has been significant public interest in residential building heights and issues around residential lot coverage.

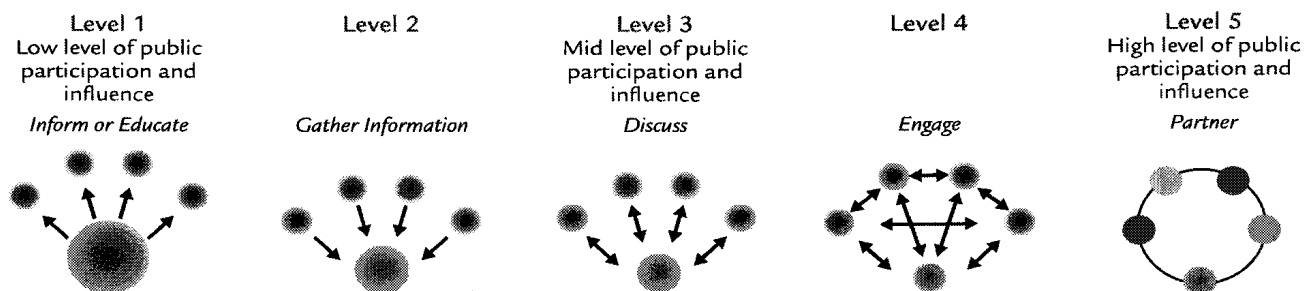
³⁷ The public can be involved at any or all of these stages (or not at all):

- As ideas about the City’s action are being generated (the public helps define the problem to be addressed)
- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City’s action has been taken (the public is notified that the action has been taken)

³⁸ Examples: Fact sheet, public hearing, open house, notice in newspaper

³⁹ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

generated significant public interest within the past five years	
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Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Michael Barry

Phone : (801) 535-7147 e-mail : michael.barry@slcgov.com

Function: Street Lighting

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/transportation/StreetLighting/default.htm
If not, what changes will be made?	N/A
Is the description “citizen friendly” and “citizen useful”?	Yes.
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City’s actions?	Master Plan, maps, brochures, links, and FAQ’s.
Historic level of public interest. (1 = very low; 5 = very high)	5
Identify specific actions that have generated specific public interest in these documents within the past five years.	Residents use information on the website to help organize Private Lighting Projects. Residents find out who to call to report a street light outage. Residents have requested installation of mid-block street lights.
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If	N/A

so, describe the benefit.	
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PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁴⁰	Residents may request installation of a mid-block street lights at qualified locations. Residents report street light outages and problems.
What techniques are used to involve the public? ⁴¹	Resources on the City web site.
Intended purpose of public involvement? ⁴²	Level 3
Usual level of public interest in this type of action (1 = very low; 5 = very high)	Level 3
Identify all actions in this category that had generated significant public interest within the past five years	Organizing of Private street lighting projects. Reporting of street light outages and problems. Requesting of mid-block street lights.

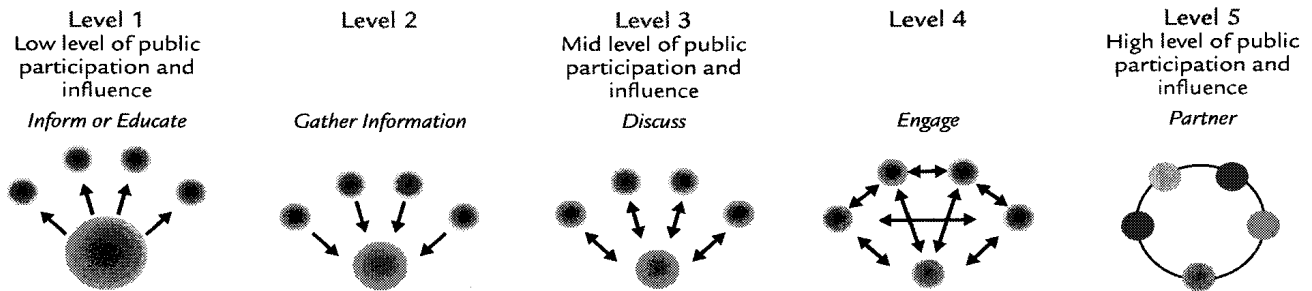
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- When the City's action has been taken (the public is notified that the action has been taken)

⁴¹ Examples: Fact sheet, public hearing, open house, notice in newspaper

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Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Building Services

Contact: Orion Goff

Phone : (801) 535-6681 e-mail : orion.goff@slcgov.com

Function: Unit Legalizations

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes
If so, where?	http://www.slcgov.com/ced/buildzone/pdfs/legalize.pdf
If not, what changes will be made?	N/A
Is the description “citizen friendly” and “citizen useful”?	The description is very “citizen useful”, but not “citizen friendly”.
If not, what changes will be made?	We will be making this information available with one “click” from the main page.
ACCESS TO DOCUMENTS	
What kinds of City documents exist to support the City’s actions?	The research request form is located at: http://www.slcgov.com/CED/BuildZone/pdfs/POLK.pdf The application for Unit Legalizations is located at: http://www.slcgov.com/CED/BuildZone/pdfs/unitlegalform.pdf
Historic level of public interest. (1 = very low; 5 = very high)	1-2 Salt Lake City started legalizing units in 1992. There was a large amount of public interest in the beginning. In the 17 years since we began this process, we have legalized many properties, or returned them to their original use. Currently, there is only public interest when ownership of properties with illegal units change hands.
Identify specific actions that have generated specific public interest in these documents within the past five years.	There is only public interest from those who want to legalize, or from abutting neighbors of properties with illegal units.
Are these documents currently available on slcgov.com?	Yes
If not, is there a benefit to the public of putting these documents on slcgov.com? If	N/A

so, describe the benefit.	
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PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁴³	All unit legalizations are sent to the appropriate Community Council for their signatures. Abutting property owner's signatures are also required. If these signatures are not obtained, then the Unit Legalization request requires a public hearing (Board of Adjustment)
What techniques are used to involve the public? ⁴⁴	It is the responsibility of the applicant to contact their Community Council and obtain the abutting property owner's signatures.
Intended purpose of public involvement? ⁴⁵	To obtain feedback from and the consent of the neighbors and neighborhood where the units are located.
Usual level of public interest in this type of action (1 = very low; 5 = very high)	2 – typically the public interest is from the immediate neighbors
Identify all actions in this category that had generated significant public interest within the past five years	N/A

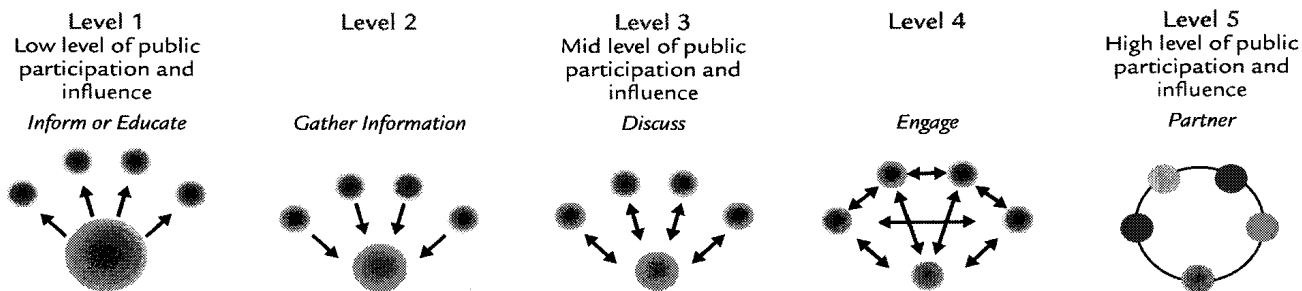
⁴³ The public can be involved at any or all of these stages (or not at all):

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- When the City's action has been taken (the public is notified that the action has been taken)

⁴⁴ Examples: Fact sheet, public hearing, open house, notice in newspaper

⁴⁵ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: **Economic Development**

Contact: Bob Farrington, Economic Development Director or Michael Akerlow, Small Business Manager

Phone : (801) 535-7945 (Farrington)

(801) 535-7941 (Akerlow)

e-mail : Bob.Farrington@slcgov.com

Michael.Akerlow@slcgov.com

Function: The Division strives to assist current businesses in Salt Lake City, recruit target businesses to the City, serve as a catalyst for important and significant new development opportunities, serve as an advocate for business inside and outside of city government, increase jobs, prosperity and overall economic conditions in Salt Lake City, and enhance our quality of life.

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes
If so, where?	Slcgov.com/ed
If not, what changes will be made?	
Is the description "citizen friendly" and "citizen useful"?	yes
If not, what changes will be made?	
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Salt Lake City Strategic Economic Development Plan; Salt Lake City Small Business Initiative; Revolving Loan Fund Program and application; Small Business Resource Guide; other Marketing and Promotional Materials
Historic level of public interest. (1 = very low; 5 = very high)	4 - high
Identify specific actions that have generated specific public interest in these documents	Hundreds of requests for loan applications, distribution of thousands of brochures and promotional materials,

(see other side)

within the past five years.	
Are these documents currently available on slcgov.com?	Yes, some are currently being revised
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁴⁶	Business Advisory Board guides policies and programs of the division. Public input solicited on changes to the revolving loan fund. Input from community, civic and business organizations on strategic plan and small business initiative. Active involvement and participation in a variety of business organizations
What techniques are used to involve the public? ⁴⁷	Annual survey, web site, pending newsletter, outreach in trade shows and community forums, meeting with local business organizations on weekly basis
Intended purpose of public involvement? ⁴⁸	Input on policies, programs and priorities for economic development. Create partnership to help accomplish our collective mission
Usual level of public interest in this type of action (1 = very low; 5 = very high)	4 or 5
Identify all actions in this category that had generated significant public interest within the past five years	Can only speak for the past year since division has been part of CED with new staff. Small Business Initiative, promotion of Revolving Loan Program, engagement with Arts Community in cultural district downtown, economic development strategy, and foreign trade zone creation.

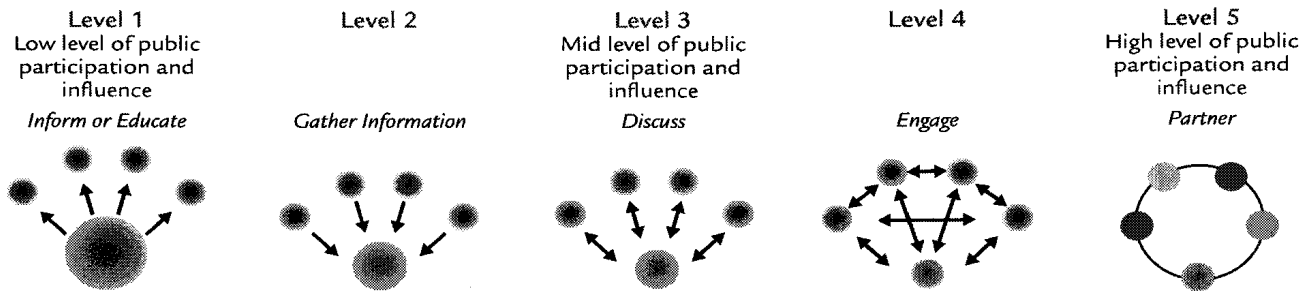
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⁴⁷ Examples: Fact sheet, public hearing, open house, notice in newspaper

⁴⁸ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

(see other side)

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Dan Bergenthal

Phone : (801) 535-6630 e-mail : dan.bergenthal@slcgov.com

Function: Pedestrian Safety Program

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/transportation/Pedestrian/default.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes.
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Brochures Bicycle & Pedestrian Master Plan Links to other resources
Historic level of public interest. (1 = very low; 5 = very high)	4
Identify specific actions that have generated specific public interest in these documents within the past five years.	Pedestrian/auto collisions Noted as most improved city in U.S. for pedestrian safety. Orange Flag program. Pedestrian Countdown timers at signalized intersections.
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁴⁹	Typically, via requests or reports from the public of safety issues. Sometimes in response to action taken by the City to implement safety programs.
What techniques are used to involve the public? ⁵⁰	Media releases, advertisement of safety programs on the City website
Intended purpose of public involvement? ⁵¹	Level 1
Usual level of public interest in this type of action (1 = very low; 5 = very high)	3
Identify all actions in this category that had generated significant public interest within the past five years	Pedestrian/auto collisions Implementation of crosswalk safety improvement devices, such as flashing lights.

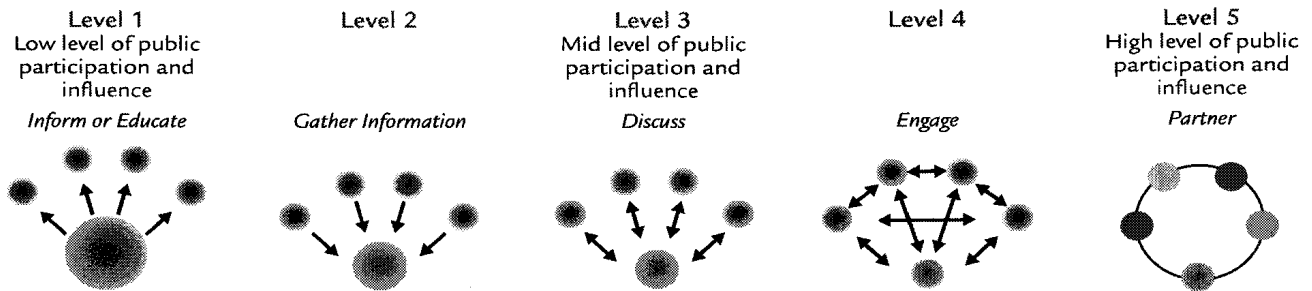
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- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

⁵⁰ Examples: Fact sheet, public hearing, open house, notice in newspaper

⁵¹ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Scott Vaterlaus

Phone : (801) 535-6630 e-mail : scott.vaterlaus@slcgov.com

Function: Traffic Control Investigations

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	No
If so, where?	N/A
If not, what changes will be made?	Information will be provided on the web site describing the services and contact point.
Is the description "citizen friendly" and "citizen useful"?	N/A
If not, what changes will be made?	Information will be provided on the web site to assist citizens.
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Record of traffic investigations and studies. Work orders for changes to traffic signs and striping.
Historic level of public interest. (1 = very low; 5 = very high)	3
Identify specific actions that have generated specific public interest in these documents within the past five years.	Changes in transportation demands which require changes to traffic control devices such as signs and markings
Are these documents currently available on slcgov.com?	No
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	Information concerning the status of a request could be helpful to the public.

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁵²	Many of the requests are initiated by the public.
What techniques are used to involve the public? ⁵³	Personal contact, surveys, flyers.
Intended purpose of public involvement? ⁵⁴	Level 3
Usual level of public interest in this type of action (1 = very low; 5 = very high)	3
Identify all actions in this category that had generated significant public interest within the past five years	Changes to traffic control devices are on-going in order to meet the changing needs of the public and transportation system.

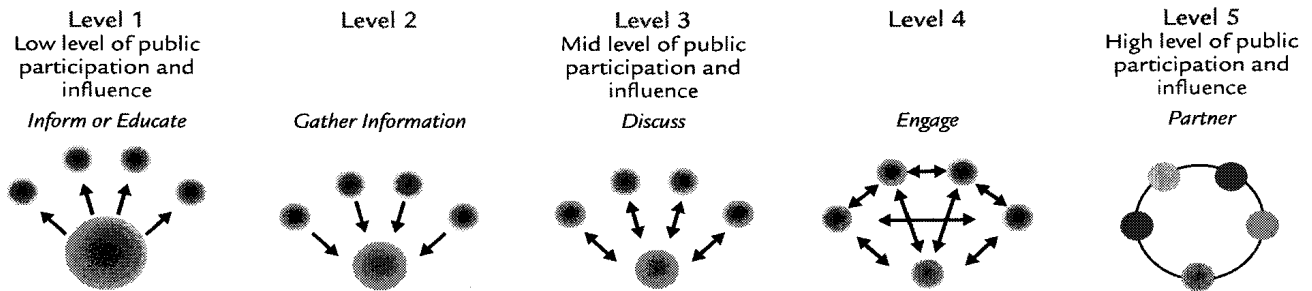
⁵² The public can be involved at any or all of these stages (or not at all):

- As ideas about the City's action are being generated (the public helps define the problem to be addressed)
- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

⁵³ Examples: Fact sheet, public hearing, open house, notice in newspaper

⁵⁴ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Scott Vaterlaus

Phone : (801) 535-6630 e-mail : scott.vaterlaus@slcgov.com

Function: Traffic Management Program (Pace Car, Neighborhood Speed Watch)

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes
If so, where?	http://www.slcgov.com/transportation/TrafficManagement/default.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Brochures, stickers
Historic level of public interest. (1 = very low; 5 = very high)	2
Identify specific actions that have generated specific public interest in these documents within the past five years.	Public witnessing vehicles speeding on the street they live.
Are these documents currently available on slcgov.com?	Yes
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁵⁵	The Pace Car and Neighborhood Speed Watch programs are self-help programs for the public.
What techniques are used to involve the public? ⁵⁶	City website.
Intended purpose of public involvement? ⁵⁷	Level 1
Usual level of public interest in this type of action (1 = very low; 5 = very high)	1
Identify all actions in this category that had generated significant public interest within the past five years	Traffic collisions, vehicles speeding.

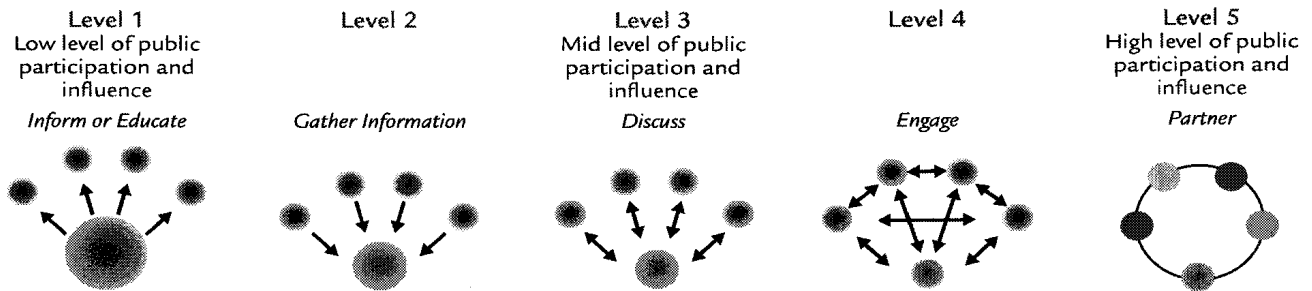
⁵⁵ The public can be involved at any or all of these stages (or not at all):

- As ideas about the City's action are being generated (the public helps define the problem to be addressed)
- As potential options for action are being identified (the public helps identify potential solutions)
- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

⁵⁶ Examples: Fact sheet, public hearing, open house, notice in newspaper

⁵⁷ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Kurt Larson

Phone : (801) 535-7151 e-mail : kurt.larson@slcgov.com

Function: Traffic Signals

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes.
If so, where?	http://www.slcgov.com/transportation/TrafficSignals/default.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes.
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Brochures, links, and FAQ's.
Historic level of public interest. (1 = very low; 5 = very high)	5
Identify specific actions that have generated specific public interest in these documents within the past five years.	Residents use information on the website to help understand traffic signal operation. Residents find out who to call to report a traffic signal problem.
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? <small>58</small>	Residents may request installation of a mid-block street lights at qualified locations. Residents report street light outages and problems.
What techniques are used to involve the public? <small>59</small>	Resources on the City web site.
Intended purpose of public involvement? <small>60</small>	Level 3
Usual level of public interest in this type of action (1 = very low; 5 = very high)	Level 3
Identify all actions in this category that had generated significant public interest within the past five years	Requesting of location specific timing changes. Reporting of traffic signal outages and problems. Timing plan changes of traffic signals made by staff.

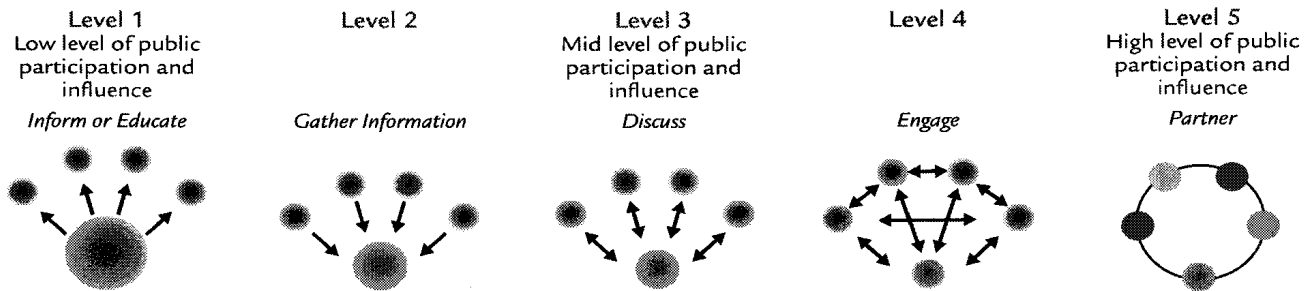
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- As ideas about the City's action are being generated (the public helps define the problem to be addressed)
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- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

⁵⁹ Examples: Fact sheet, public hearing, open house, notice in newspaper

⁶⁰ The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Dan Bergenthal

Phone : (801) 535-6630 e-mail : dan.bergenthal@slcgov.com

Function: Trails Development

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	General information on various trails in the City is provided.
If so, where?	http://www.slcgov.com/transportation/BicycleTraffic/default.htm http://www.slcgov.com/transportation/BicycleTraffic/links.htm
If not, what changes will be made?	N/A
Is the description “citizen friendly” and “citizen useful”?	What is posted is.
If not, what changes will be made?	More information will be posted as the City moves more aggressively in the planning and development of trails.
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City’s actions?	Maps, Bicycle and Pedestrian master plan, web links to other bicycling organizations
Historic level of public interest. (1 = very low; 5 = very high)	5
Identify specific actions that have generated specific public interest in these documents within the past five years.	High cost of fuel Rising air pollution Public desire to live healthier and “green”
Are these documents currently available on slcgov.com?	Yes.
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁶¹	Open houses/public meetings during trails planning process
What techniques are used to involve the public? ⁶²	Mailed notices, website and media advertisement of open houses
Intended purpose of public involvement? ⁶³	Level 4
Usual level of public interest in this type of action (1 = very low; 5 = very high)	5
Identify all actions in this category that had generated significant public interest within the past five years	Periodic media coverage and openings of new sections of Parleys Trail and Jordan River Trail. Agreement for City to assume ownership of 900 South rail line to develop a trail. Planning and design of Sugar House Streetcar and Parleys Trail along former Sugar House rail spur.

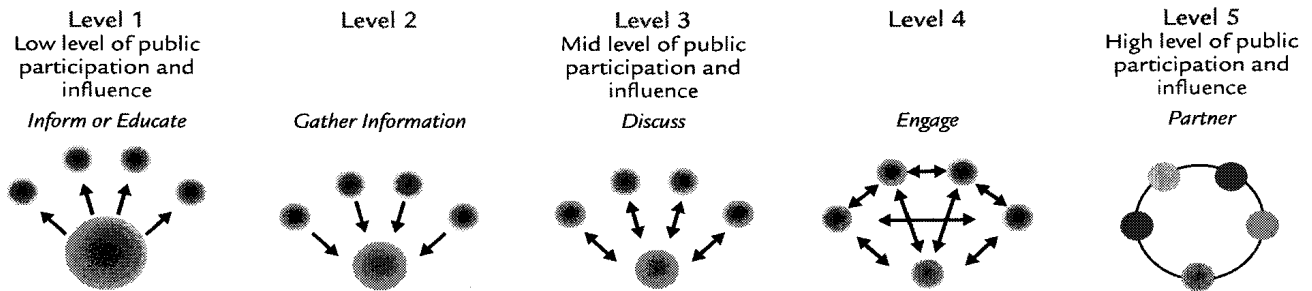
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⁶² Examples: Fact sheet, public hearing, open house, notice in newspaper

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Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Kevin Young

Phone : (801) 535-7108 e-mail : kevin.young@slcgov.com

Function: Transportation Advisory Board

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	Yes
If so, where?	http://www.slcgov.com/transportation/TAB/default.htm
If not, what changes will be made?	N/A
Is the description "citizen friendly" and "citizen useful"?	Yes
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Meeting agendas and minutes
Historic level of public interest. (1 = very low; 5 = very high)	2
Identify specific actions that have generated specific public interest in these documents within the past five years.	Proposed Taxi Cab Regulation Changes Airport LRT UTA Bus System Redesign
Are these documents currently available on slcgov.com?	Yes
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁶⁴	TAB meetings are open to the public. Any member of the public attending a meeting is given the opportunity to address the Board.
What techniques are used to involve the public? ⁶⁵	Mailed notices, website
Intended purpose of public involvement? ⁶⁶	Level 1
Usual level of public interest in this type of action (1 = very low; 5 = very high)	1
Identify all actions in this category that had generated significant public interest within the past five years	

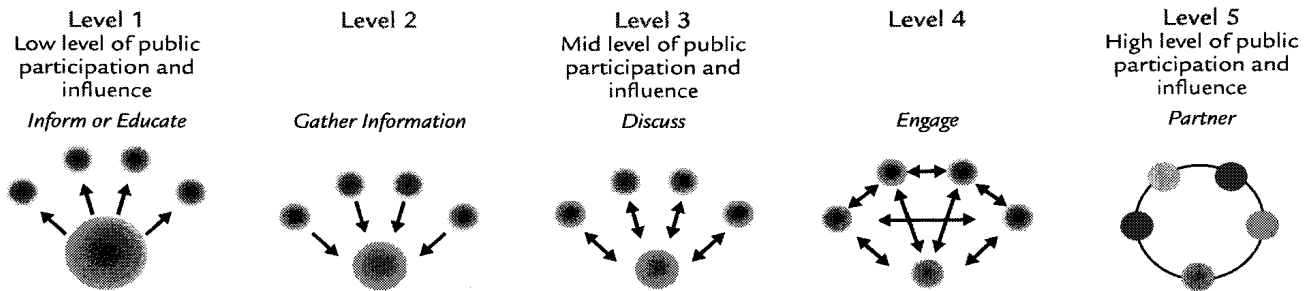
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Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation

Open Government Analysis

Department: Community & Economic Development

Division: Transportation

Contact: Kevin Young

Phone : (801) 535-7108 e-mail : kevin.young@slcgov.com

Function: Transportation Planning and Design

SERVICE DESCRIPTION	
Are the services performed by this group and the contact point described on slcgov.com?	No. An overall description of the function of Planning and Design is not included, but design standards and permit information is given
If so, where?	http://www.slcgov.com/transportation/design/default.htm
If not, what changes will be made?	A description will be added to the web page
Is the description "citizen friendly" and "citizen useful"?	N/A
If not, what changes will be made?	N/A
ACCESS TO DOCUMENTS	
What kind of City documents exist to support the City's actions?	Design standards, permit information
Historic level of public interest. (1 = very low; 5 = very high)	2
Identify specific actions that have generated specific public interest in these documents within the past five years.	These documents are used by those doing development work in SLC
Are these documents currently available on slcgov.com?	Yes
If not, is there a benefit to the public of putting these documents on slcgov.com? If so, describe the benefit.	N/A

PUBLIC INVOLVEMENT

At what point in the decision-making process is the public involved, if at all? ⁶⁷	At all stages, as appropriate
What techniques are used to involve the public? ⁶⁸	Comments accepted from those doing development work in SLC
Intended purpose of public involvement? ⁶⁹	Level 1
Usual level of public interest in this type of action (1 = very low; 5 = very high)	2
Identify all actions in this category that had generated significant public interest within the past five years	

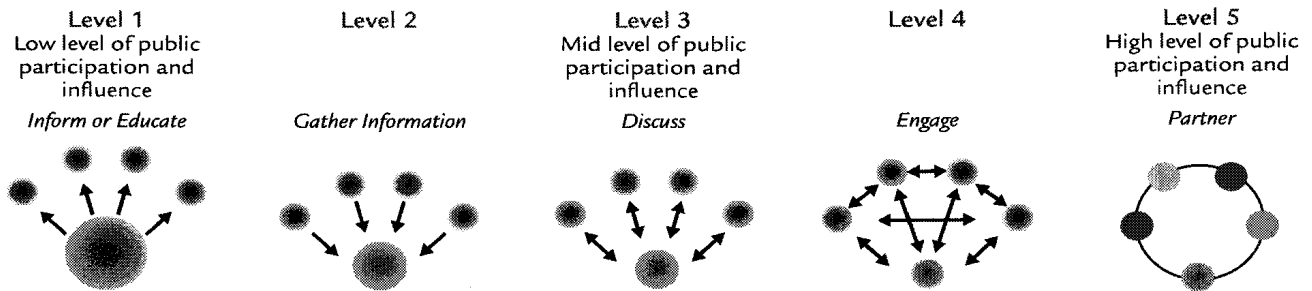
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