

April 13, 2009

**Open Government Analysis  
for  
All Salt Lake City Departments  
and the Mayor's Office**

**To be submitted to Mayor Becker by 7/10/09**

The objective of this assessment is to identify a baseline of Salt Lake City's open government activities. From this baseline, we can:

- Be proud of all we're already doing to be transparent, open and collaborative, and
- Identify areas where we can provide more effective government by being more transparent, open and collaborative.

Please identify by function the types of decisions / actions / activities undertaken by your Department and its constituent divisions.

Please answer the questions on the attached chart for each category of decisions / actions / activities that you have identified. The questions relate to your service descriptions on the internet, public access to documents, and the current level of public involvement.

**THE PURPOSE OF THIS FORMAT IS TO FACILITATE COLLECTING THE INFORMATION, NOT TO MAKE THE PROCESS MORE DIFFICULT. IF YOU HAVE ANY CONCERNS ABOUT THE FORMAT, CONTACT ED RUTAN, MATT LYON OR MICHELE STRAUBE TO DISCUSS CHANGES THAT WOULD FACILITATE YOUR RESPONSE**

For "operational" activities (e.g. refuse collection, repair of waterlines, patrol, response to fires, etc.), a very high level, general response is appropriate.

Please be sure to include a response for your Public Information Officer if you have one. (If you do not, please explain how that function is handled.)

Finally, if it is not included in the responses for your specific decisions/action/activities, please be sure to provide a description of how you include the public in policy development (new or revised) and new or revised services or programs.



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<b>PUBLIC INVOLVEMENT</b>	
At what point in the decision-making process is the public involved, if at all? <sup>1</sup>	Based on the issue, the public is very involved. In any major policy change affecting the public, at or near the beginning.
What techniques are used to involve the public? <sup>2</sup>	Community council involvement, health and safety fairs, and internet based input.
Intended purpose of public involvement? <sup>3</sup>	To determine the concerns of the community and the level of buy in that exists or what actions need to be taken to get need buy in.
Usual level of public interest in this type of action (1 = very low; 5 = very high)	4
Identify all actions in this category that had generated significant public interest within the past five years	The Police Department, by the nature of the work, has any number of incidents in a given year. The most recent has been in relation to the PSB and high profile activities involving gang crime and SB81.

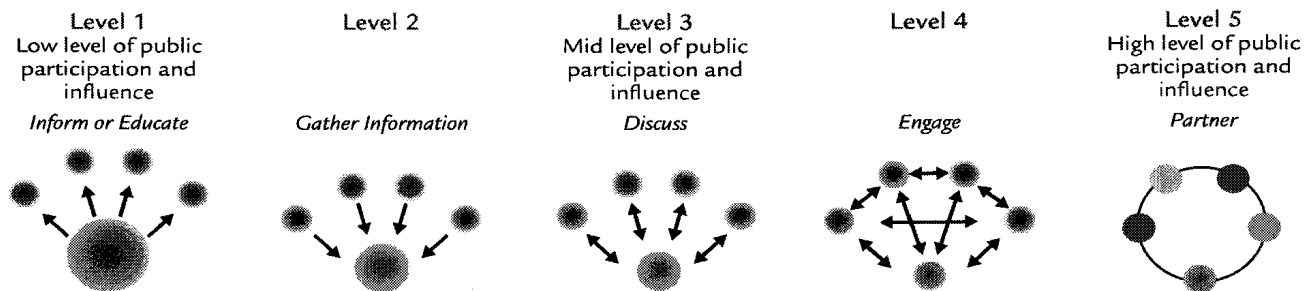
<sup>1</sup> The public can be involved at any or all of these stages (or not at all):

- As ideas about the City's action are being generated (the public helps define the problem to be addressed)
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- When a proposed action has been identified (the public provides comment on the proposed action)
- When the City's action has been taken (the public is notified that the action has been taken)

<sup>2</sup> Examples: Fact sheet, public hearing, open house, notice in newspaper

<sup>3</sup> The following Public Participation Continuum is taken from the Office of the Auditor General of British Columbia, Public Participation: Principles and Best Practices for British Columbia, (November 2008, at 28)

#### Public Participation Continuum



Source: Adapted from Health Canada and International Association of Public Participation



If so, describe the benefit.

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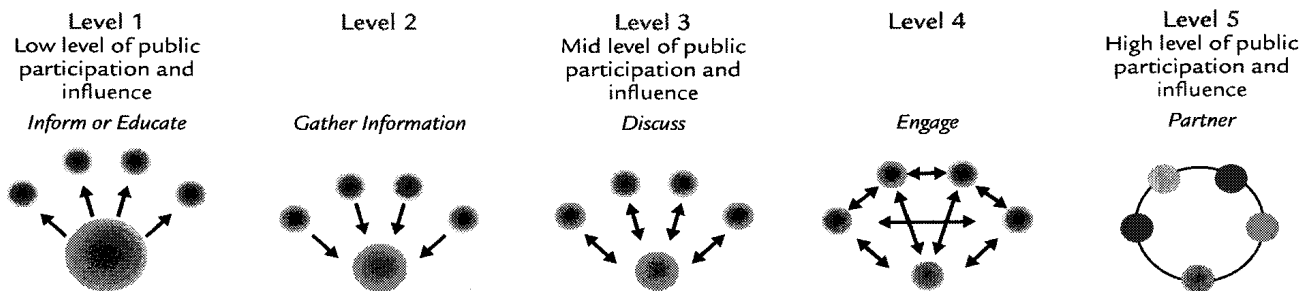
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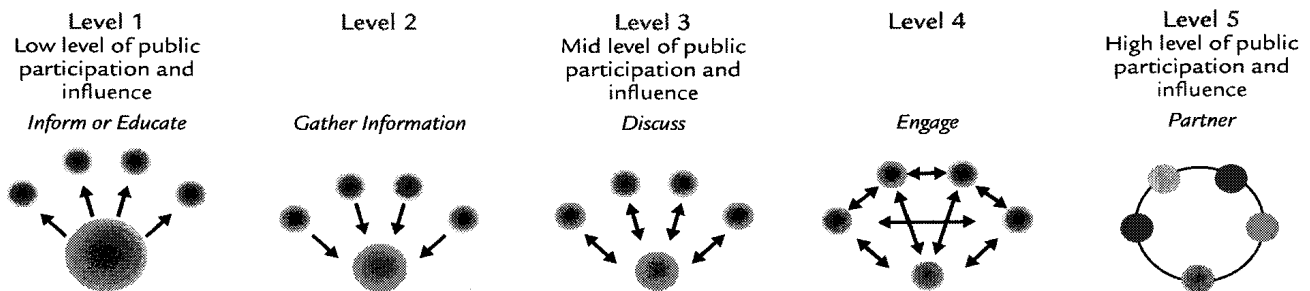
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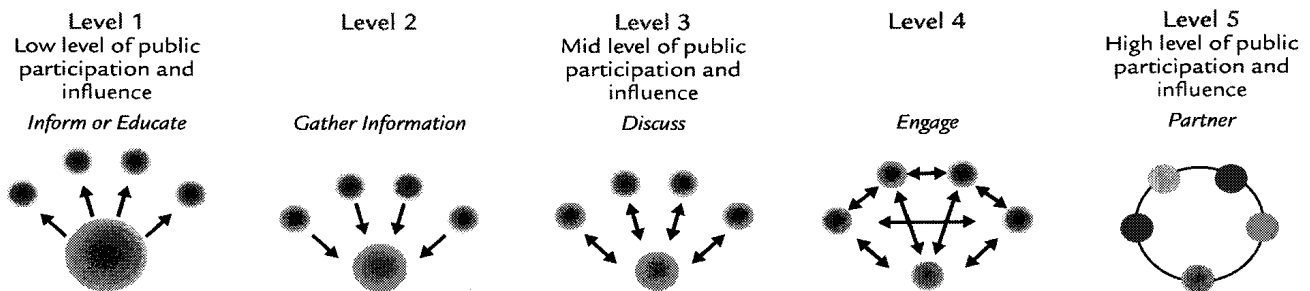
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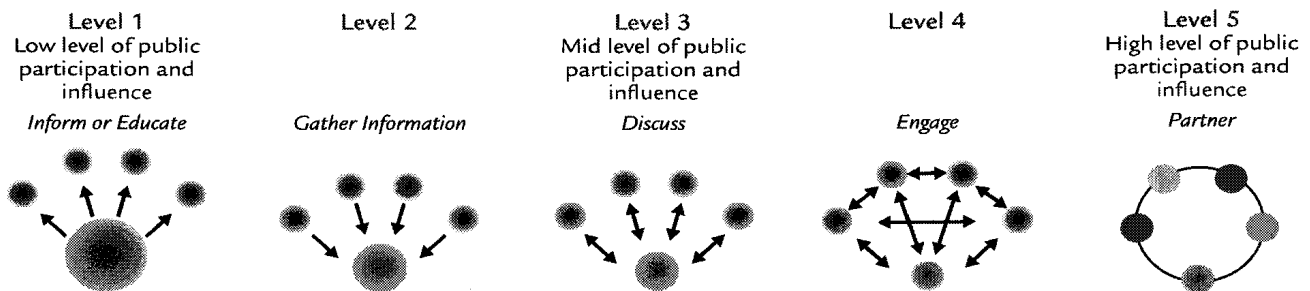
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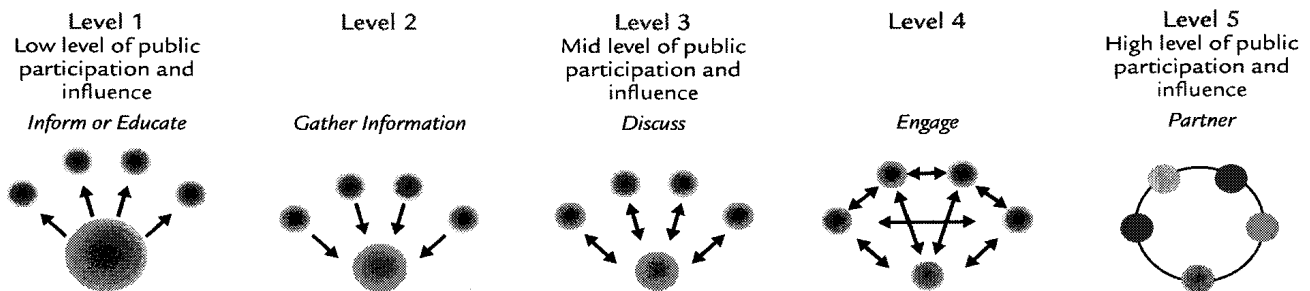
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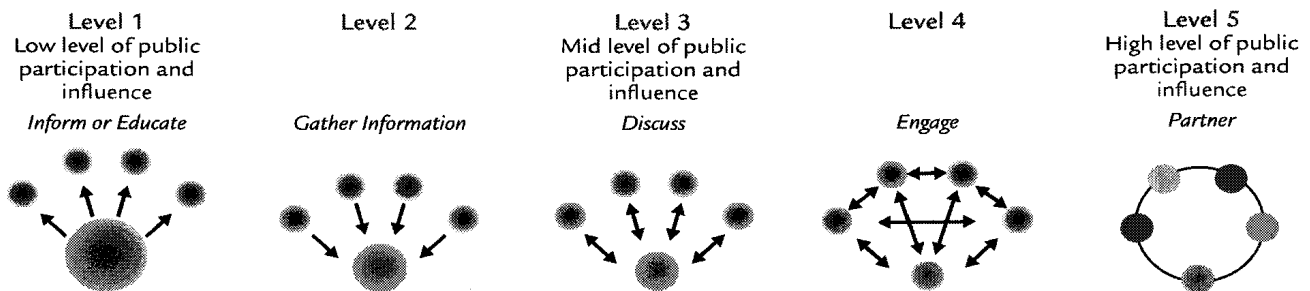
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