

# HOW WE DO BUSINESS

## **MISSION STATEMENT:**

Government functions best when it is open, inclusive, responsive and accountable for its actions. Communities are strong when residents understand and participate in the civic process; have access to good, clear information; and are able to place confidence in their public officials. Transparency in government is the basis for accountability, improved decision-making, public trust, and informed participation.

## **EXPECTATION STATEMENT:**

It is the expectation of the Salt Lake City Administration and City Council that Salt Lake City employees will conduct themselves with these values in mind:

**Serve** Serve the community

**Inform** Provide the public with information it needs to participate in a meaningful way

**Listen** Value every comment

**Include** Involve those affected by a City decision in the decision-making process

**Collaborate** Strive for solutions that address everyone's needs to the extent possible

**Be Proactive** Solicit input early—both internally and externally—in order to come to an informed decision

**Problem-Solve** Problems are opportunities for creative solutions

**Respond** Let the public know how its input affected the City's decision

