

Salt Lake City Planning Division, Transparency Actions and Opportunities for Information

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Recent efforts to bring more information to the Public include:

- Planning Newsletter, “Urbanus”, an electronic newsletter letting people know what is going on in the planning division. May be found at <http://www.slcgov.com/ced/planning>.
- Planning Division “Strategic Plan” The Salt Lake City Planning Division Strategic Plan is intended to provide direction and support the staff of the Division by creating guiding principles and goals to establish and improve the function of the Division. This document is to be used by the staff of the division to improve the planning culture within Salt Lake City. May be found at <http://www.slcgov.com/ced/planning>.
- “Planning in Salt Lake City” brochure this simple brochure discusses the basic purpose and functions of the Planning Division. May be found at <http://www.slcgov.com/ced/planning>.
- “Citizens Access Portal” the Citizens Access Portal has link throughout the city’s website. This portal allows citizens the ability to look up an address and see what activities have been permitted and or are going through a public process. The citizen may also view where the activity is in the workflow and associated comments. Contractors and property owners may use the Citizens Access Portal to view and schedule inspection result for permits. We have presented this to the Community Council Chairs and will continue public education on this new and developing tool.

Public Notice; the Planning Division efforts to inform the public about ongoing petitions:

- The ability to request email notifications for various types or all Planning Division public meetings, go to the City Newsletter subscriptions page or one of the many links throughout the website <http://apps1.slcgov.com/General/ListServer/userdata/subform.asp>
- Boards and Commissions: Agendas, Staff Reports, Records of Decisions, Minutes and audio playback of meetings can be found at http://www.slcgov.com/ced/planning/pages/old_boards.htm.
- Open Houses: Open houses are used by the Planning Division to brief the community on active

petitions, discuss the options, processes and impacts. The Planning Division collects comments and feed back from attendees and presents the information to the appropriate board or commission. Open houses are routinely held on the third Thursday of each month, from 4:30 to 6:00 in the City and County Building.

- Proximity Mailings; Notices of public hearings are mailed to surrounding property owners, Community Council Chairs, business groups and those requesting notice through the email notification service. Agendas include the project planner and contact information.
- Phone call or email; if you ever have questions you can always call or email the planner assigned to the petition.

The Salt Lake City Planning Division is actively trying to engage the community and welcomes input please get involved.

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